ADDITIONAL HEALTH PLAN INFORMATION FOR Schuster Co. -- 1/1/2026

MEDICARE PART D CREDITABLE COVERAGE NOTICE

If you are Medicare eligible, you can review these notices regarding prescription drug coverage provided through our group health plan. You will need this notice if you apply for Medicare Part D (Prescription Drug) coverage. The Medicare Creditable Coverage Notice is included in this document and is available upon request from Tasha Vore / tvore@schusterco.com / (712) 546-5124. Additional information about your benefits can be located online at www.schustercobenefits.com.

CHILDREN'S HEALTH INSURANCE PROGRAM REAUTHORIZATION ACT NOTICE

Review this notice regarding access information about Medicaid and the Children's Health Insurance Program (CHIP). The CHIPRA Notice is included in this document and is available upon request from **Tasha Vore** / **tvore@schusterco.com** / **(712) 546-5124**. **Additional information about your benefits can be located online at www.schustercobenefits.com.**

COBRA CONTINUATION

If you are terminated for reasons other than gross misconduct in connection with your employment, you may be entitled to continue your health coverage by paying the applicable premium(s) on a monthly renewal basis. For more detailed information refer to www.dol.gov.

COVERAGE TO AGE 26 FOR ADULT CHILDREN

Individuals whose coverage ended, or who were denied coverage (or were not eligible for coverage), because the availability of dependent coverage of children ended before attainment of age 26 are eligible to enroll in the group health plan. Individuals may request enrollment for such children during the group health plan's annual open enrollment period.

EMPLOYEE MARKETPLACE NOTICE

Review this information about health insurance marketplace coverage options. The Marketplace Notice is included in this document and is available upon request from Tasha Vore / tvore@schusterco.com / (712) 546-5124. Additional information about your benefits can be located online at www.schustercobenefits.com.

HSA PARTICIPANTS

You and your dependent(s) eligibility to make HSA contributions may be jeopardized if you are enrolled in other Non-HDHP coverage or Medicare, receiving Veteran's Administration Benefits or Tri-care or if you are claimed as a dependent on another individual's tax return.

MICHELLE'S LAW

Group health plans that condition dependent eligibility on a child's full-time student status must provide a notice of the requirements of Michelle's Law in any materials describing a requirement for certifying student status for plan coverage. Under Michelle's Law, a plan cannot terminate a child's coverage for loss of full-time student status if the change in status is due to a medically necessary leave of absence.

PATIENT PROTECTIONS

The group health plan allows the designation of a Primary Care Provider. You have the right to designate any Primary Care Provider who participates in the network and who is available to accept you or your family members. For children, you may designate a pediatrician as the Primary Care Provider. For information on how to select a Primary Care Provider and for a list of the participating Primary Care Providers, contact your Health Plan's Customer Service Department.

You do not need prior authorization from the group health plan or from any other person (including a Primary Care Provider) in order to obtain access to obstetrical or gynecological care from a health care professional in our network who specializes in obstetrics or gynecology. The health care professional, however, may be required to comply with certain procedures, including obtaining prior authorization for certain services, following a pre-approved treatment plan or following procedures for making referrals. For a list of participating health care professionals who specialize in obstetrics or gynecology, contact your Health Plan's Customer Service Department.

If a plan provides coverage for emergency services, the plan must do so without prior authorization, regardless of whether the provider is a participating provider. Services provided by non-participating providers must be provided with cost-sharing that is no greater than that which would apply for a participating provider and without regard to any other restriction other than an exclusion or coordination of benefits, an affiliation or waiting period, and cost-sharing.

SECTION 125 PRE-TAX PREMIUM PLAN

This group benefit plan allows your portion of eligible employee benefit insurance premiums to be deducted from your paycheck on a pre-tax basis. When your premium contributions are deducted from your paycheck before taxes are calculated, that amount is not subject to federal, state, or Social Security taxes. This reduces your payroll tax and results in higher take-home pay.

All eligible employees will be automatically enrolled in this pre-tax plan. If you do not wish to participate, thereby paying your portion of the eligible employee benefit insurance premiums with after-tax dollars, you must contact Human Resources and sign the necessary waiver form. Your employer pays all the administrative expenses associated with this pre-tax plan.

It is important to know that once your insurance premiums are being deducted on a pre-tax basis, you cannot change your election until the start of the next Plan Year unless you experience an eligible qualifying change in status. Reference your Section 125 Plan Document for eligible qualifying changes in status.

SPECIAL ENROLLMENT RIGHTS NOTICE

If you are declining enrollment for yourself or your dependents (including your spouse) because of other health insurance or group health plan coverage, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing towards your or your dependents other coverage). However, you must request enrollment within 30 days after the other coverage ends (or after the employer stops contributing toward the other coverage).

In addition, if you have a new dependent as a result of marriage, birth, adoption or placement for adoption; you may be able to enroll you and your dependents. However, you must request enrollment within 30 days after the marriage, birth, adoption or placement for adoption.

If you are declining coverage for yourself or your dependents because of coverage under Medicaid or a State Child Health Insurance Program (SCHIP), you may be able to enroll yourself or your dependents in this plan if that coverage terminates due to a loss of eligibility. You must request enrollment in the plan no later than 60 days after the termination of coverage.

Additionally, if you decline coverage and you or your dependents become eligible for premium assistance for this group health plan under Medicaid or SCHIP, you or your dependents may be able to enroll in the plan at that time. You must request enrollment no later than 60 days after the date you are determined to be eligible for the premium assistance.

SUMMARY OF BENEFITS AND COVERAGE (SBC)

Understanding your health care benefits is important. The Summary of Benefits and Coverage (SBC) is a standardized document that is available to help you understand how your health plan works. The SBC is provided annually at Open Enrollment, upon hire and is available upon request from Tasha Vore / tvore@schusterco.com / (712) 546-5124. Additional information about your benefits can be located online at www.schustercobenefits.com.

SUMMARY OF HIPAA PRIVACY RIGHTS NOTICE

Schuster Co. is required to maintain the privacy of "protected health information," (PHI) which includes any identifiable information that we obtain from you or others that relates to your health, your health care, or payment for your health care.

USES OF PROTECTED HEALTH INFORMATION (PHI)

The Plan can use or disclose your protected health information for purposes of health care treatment, health care payment and health care operations, as described below in the full notice.

The Plan may contact you to provide information about treatment alternatives or other health related benefits and services.

The Plan may disclose your protected health information to your family or friends, or any other individual identified by you.

The Plan will only disclose the PHI directly relevant to their involvement in your care or payment.

Save for exceptional situations, the Plan will not use or disclose your protected health information for any other purpose unless you provide written authorization. You have the right to revoke that authorization at any time.

WOMEN'S HEALTH AND CANCER RIGHTS ACT

This Federal law provides protections for individuals who elect breast reconstruction after a mastectomy. Under WHCRA, group health plans offering mastectomy coverage must also provide coverage for certain services relating to the mastectomy in a manner determined in consultation with the attending physician and the patient. Required coverage includes all stages of reconstruction of the breast on which the mastectomy was performed, surgery and reconstruction of the other breast to produce a symmetrical appearance, prostheses and treatment of physical complications of the mastectomy, including lymphedema.

YOUR RIGHTS

You have the right to request restrictions on the uses and disclosures of PHI, but the health plan is not required to agree to your request.

You have the right to request to receive communications of PHI by alternative means or at alternative locations.

With some exceptions detailed in the full notice, you have the right to inspect and copy the PHI contained in the plans' records.

You may request a correction to your PHI, but the plan may deny your request.

You have the right to receive an accounting of disclosures of PHI made by the plan.

You have the right to receive a paper copy of this notice.

Section 125 Pre-Tax Premium Plan Employee Notice

Our group benefit plans allow your portion of eligible employee benefit premiums to be deducted from your paycheck on a pre-tax basis. When your premium contributions are deducted from your paycheck before taxes are calculated, they are not subject to federal, state, Medicare or Social Security taxes. This reduces your taxes and results in higher takehome pay.

All eligible employees will be automatically enrolled in this pre-tax plan. If you do not wish to participate, thereby paying your portion of the eligible insurance premiums with after-tax dollars, you must contact Tasha Vore / tvore@schusterco.com to sign a waiver form.

It is important to understand that once your insurance premiums are being deducted on a pretax basis, you cannot change your election until the start of the next Plan Year (1/1/2027) unless you experience one of the following events that allow a mid-year change:

- Change in Family Status
- Significant Change in Cost or Benefits
- Change in Coverage of Spouse or Dependent under Other Employer's Plan
- FMLA Leave
- COBRA Event
- Judgment, Decree or Court Order
- Medicare or Medicaid Entitlement

New Health Insurance Marketplace Coverage Options and Your Health Coverage

Beginning in 2014, there is a new way to buy health insurance: the **Health Insurance Marketplace**. To assist you as you evaluate options for you and your family, this notice provides some basic information about the new Marketplace.

What is the Health Insurance Marketplace?

The Marketplace is designed to help you find health insurance that meets your needs and fits your budget. The Marketplace offers "one-stop shopping" to find and compare private health insurance options. You may also be eligible for a new kind of tax credit that lowers your monthly premium right away.

Each year, the open enrollment period for health insurance coverage through the Marketplace runs from Nov. 1 through Dec. 15 of the previous year. After Dec. 15, you can get coverage through the Marketplace only if you qualify for a special enrollment period or are applying for Medicaid or the Children's Health Insurance Program (CHIP).

Can I Save Money on my Health Insurance Premiums in the Marketplace?

You may qualify to save money and lower your monthly premium, but only if your employer does not offer coverage, or offers coverage that doesn't meet certain standards. The savings on your premium that you're eligible for depends on your household income.

Does Employer Health Coverage Affect Eligibility for Premium Savings through the Marketplace?

Yes. If you have an offer of health coverage from your employer that meets certain standards, you will not be eligible for a tax credit through the Marketplace and may wish to enroll in your employer's health plan. However, you may be eligible for a tax credit that lowers your monthly premium or a reduction in certain cost-sharing if your employer does not offer coverage to you at all or does not offer coverage that meets certain standards.

If the cost of a plan from your employer that would cover you (and not any other members of your family) is more than 9.5 percent (as adjusted each year after 2014) of your household income for the year, or if the coverage your employer provides does not meet the "minimum value" standard set by the Affordable Care Act, you may be eligible for a tax credit. (An employer-sponsored health plan meets the "minimum value standard" if the plan's share of the total allowed benefit costs covered by the plan is no less than 60 percent of such costs.)

Note: If you purchase a health plan through the Marketplace instead of accepting health coverage offered by your employer, then you may lose the employer contribution (if any) to the employer-offered coverage. Also, this employer contribution—as well as your employee contribution to employer-offered coverage—is often excluded from income for federal and state income tax purposes. Your payments for coverage through the Marketplace are made on an after-tax basis.

How Can I Get More Information?

For more information about your coverage offered by your employer, please check your summary plan description or contact from *Tasha Vore / tvore@schusterco.com / (712) 546-5124* that answers questions from employees about the health plan's coverage.

The Marketplace can help you evaluate your coverage options, including your eligibility for coverage through the Marketplace and its cost. Please visit **HealthCare.gov** for more information, as well as an online application for health insurance coverage and contact information for a Health Insurance Marketplace in your area.

Premium Assistance Under Medicaid and the Children's Health Insurance Program (CHIP)

If you or your children are eligible for Medicaid or CHIP and you're eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from their Medicaid or CHIP programs. If you or your children aren't eligible for Medicaid or CHIP, you won't be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace. For more information, visit www.healthcare.gov.

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a State listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available.

If you or your dependents are NOT currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial 1-877-KIDS NOW or www.insurekidsnow.gov to find out how to apply. If you qualify, ask your state if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren't already enrolled. This is called a "special enrollment" opportunity, and you must request coverage within 60 days of being determined eligible for premium assistance. If you have questions about enrolling in your employer plan, contact the Department of Labor at www.askebsa.dol.gov or call 1-866-444-EBSA (3272).

If you live in one of the following states, you may be eligible for assistance paying your employer health plan premiums. The following list of states is current as of July 31, 2025. Contact your State for more information on eligibility —

| ALABAMA – Medicaid | ARKANSAS – Medicaid |
|---|--|
| Website: http://myalhipp.com/ | Website: http://myarhipp.com/ |
| Phone: 1-855-692-5447 | Phone: 1-855-MyARHIPP (855-692-7447) |
| | |
| ALASKA – Medicaid | CALIFORNIA – Medicaid |
| The AK Health Insurance Premium Payment Program | Health Insurance Premium Payment (HIPP) Program |
| Website: http://myakhipp.com/ | Website: |
| Phone: 1-866-251-4861 | http://dhcs.ca.gov/hipp |
| Email: <u>CustomerService@MyAKHIPP.com</u> | Phone: 916-445-8322 |
| Medicaid Eligibility: | Fax: 916-440-5676 |
| https://health.alaska.gov/dpa/Pages/default.aspx | Email: hipp@dhcs.ca.gov |
| COLORADO – Health First Colorado | GEORGIA – Medicaid |
| (Colorado's Medicaid Program) & Child Health | |
| Plan Plus (CHP+) | |
| Health First Colorado Website: | GA HIPP Website: https://medicaid.georgia.gov/health- |
| https://www.healthfirstcolorado.com/ | insurance-premium-payment-program-hipp |
| Health First Colorado Member Contact Center: | Phone: 678-564-1162, Press 1 |
| 1-800-221-3943/State Relay 711 | GA CHIPRA Website: |
| CHP+: https://hcpf.colorado.gov/child-health-plan-plus | https://medicaid.georgia.gov/programs/third-party- |
| CHP+ Customer Service: 1-800-359-1991/State Relay 711 | <u>liability/childrens-health-insurance-program-reauthorization-</u> |
| Health Insurance Buy-In Program | act-2009-chipra |
| (HIBI): https://www.mycohibi.com/ | Phone: 678-564-1162, Press 2 |
| HIBI Customer Service: 1-855-692-6442 | |
| FLORIDA – Medicaid | INDIANA – Medicaid |
| Website: | Health Insurance Premium Payment Program |
| https://www.flmedicaidtplrecovery.com/flmedicaidtplrecover | All other Medicaid |
| y.com/hipp/index.html | Website: https://www.in.gov/medicaid/ |
| Phone: 1-877-357-3268 | http://www.in.gov/fssa/dfr/ |
| | Family and Social Services Administration |
| | Phone: 1-800-403-0864 |
| | Member Services Phone: 1-800-457-4584 |

| Health & Human Services (iowa.gov) HIPP Phone: 1-888-346-9562 KANSAS - Medicaid Website: https://www.kancare.ks.gov/ Phone: 1-800-792-4884 HIPP Phone: 1-800-967-4660 Health Insurance Premium Website: https://www.mymaineconnection.gov/benefits/s/language=en_US Website: https://www.mymaineconnection.gov/benefits/s/language=en_US Website: https://www.mymaineconnection.gov/benefits/s/language=en_US Website: https://www.mass.gov/masshealth/pa Phone: 1-800-862-4840 TTY: 711 Email: masspremassistance@accenture.com TTY: Maine relay 711 Winnes I -800-977-6740 TTY: Maine relay 711 Winnes I -800-977-6740 TTY: Maine relay 711 Winnes I -800-977-6740 Website: https://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 1-800-657-3672 Website: http://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005 Website: http://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 1-800-694-3084 Website: http://www.dcs.mo.gov/mhd/participants/pages/hipp.htm Phone: 1-800-694-3084 Website: http://www.dccEsSNebraska.ne.gov Phone: 1-855-632-7633 Lincolin: 402-473-7000 Comaha: 402-595-1178 Website: https://www.dhs.nh.gov/programs-services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Medicaid Website: http://www.state.ni.us/humanservices/dmahs/elients/medicaid/ Phone: 1-800-356-1561 CHIP Premium Assistance Phone: 609-631-2392 CHIP Website: http://www.nifamilycare.org/index.html CHIP Phone: 1-800-701-0710 (TTY: 711) CHIP Phone: 1-800-701-0710 (TTY: 711) | IOWA – Medicaid and CHIP (Hawki) | KENTUCKY – Medicaid |
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| Medicaid Phone: 1-800-338-8366 Hawki Healthy and Well Kids in Iowa Health & Human Services Hawki Healthy and Well Kids in Iowa Health & Human Services Hawki Phone: 1-800-257-8563 HIPP Website: Health Insurance Premium Payment (HIPP) Health & Human Services (iowa.gov) HiPP Phone: 1-888-346-9562 KANSAS Medicaid Website: https://kynka.kana.er.ks.gov/ Phone: 1-800-792-4884 HIPP Phone: 1-800-967-4660 MAINE Medicaid Enrollment Website: https://www.mymaineconnection.gov/benefits/s/?language=en_US Dynamic 1-800-442-6003 TTY: Maine relay 711 Private Health Insurance Premium Webpage: https://www.maine.gov/dhs/health-care-coverage/ Phone: 1-800-657-3672 MONTANA Medicaid Website: https://www.maine.gov/dhs/health-care-coverage/ Phone: 1-800-694-3084 Email: HHSHIPPProgram@imt.gov NEW HAMPSHIRE Medicaid Website: https://www.dhs.nh.gov/programs-services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhs.nh.gov Misside Hips. Medicaid Medicaid Website: https://www.disc.mi.gov/more.laou.gov/ | | |
| Hawki Website: Hawki Health and Well Kids in Iowa Health & Human Services Hawki Phone: 1-800-257-8563 Hawki Phone: 1-800-257-8563 HiPP Website: Health Insurance Premium Payment (HIPP) Health & Human Services (iowa.gov) HIPP Phone: 1-888-346-9562 KCHIP Website: https://www.kaneare.ks.gov/ Phone: 1-800-792-4884 HiPP Phone: 1-800-97-4660 LOUISIANA — Medicaid Website: https://www.kaneare.ks.gov/ Phone: 1-800-97-4660 LS03-442-6003 TTY: Maine relay 711 MINNESOTA — Medicaid Website: https://www.maine.gov/dhhs/rofi/applications-forms https://www.maine.gov/dhhs/rofi/applications-forms https://www.maine.gov/dhhs/rofi/applications-forms https://www.maine.gov/dhs/health-care-coverage/ https://www.maine.gov/dhs/health-care-coverage/ https://mn.gov/dhs/health-care-coverage/ https://mn.gov/dhs/health-care-coverage/ https://mn.gov/dhs/health-care-coverage/ https://mn.gov/dhs/health-care-coverage/ https://mn.gov/dhs/health-care-coverage/ https://www.masc.gov/montanaHealthcarePrograms/HIPP Phone: 1-800-657-3672 MONTANA — Medicaid Website: https://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005 https://www.dhls.nl.gov/programs-services/medicaid/health-insurance-premium-program hone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhhs.nl.gov (CHIP Phone: 1-800-701-0710 (TTY: 711) CHIP Phone: 1-800-701-0710 (TTY: 711) | | |
| Hawki: Healthy and Well Kids in Iowa Health & Human Services | | |
| Services Hawki Phone: 1-800-257-8563 HIPP Website: Health Insurance Premium Payment (HIPP) Health & Human Services (iowa gov) HIPP Phone: 1-888-346-9562 KANSAS - Medicaid Website: https://www.kancare.ks.gov/ Phone: 1-800-792-4884 HIPP Phone: 1-800-967-4660 Website: https://www.www.kancare.ks.gov/ Phone: 1-800-97-4660 Website: https://www.masa.gov/masshealth/pa Phone: 1-880-442-6003 TTY: Maine relay 711 Private Health Insurance Premium Webpage: https://www.maine.gov/dhs/ofi/applications-forms Phone: 1-800-657-3672 MONTANA - Medicaid Website: https://www.mass.gov/masshealth/pa Phone: 1-800-694-3084 Website: https://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005 MONTANA - Medicaid Website: https://mm.gov/dhs/health-care-coverage/ Phone: 1-800-694-3084 Email: HISHIPPProgram@mt.gov Medicaid Website: https://www.dhs.nh.gov/programs-services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhbs.nh.gov CHIP Penoin: 1-800-701-0710 (TTY: 711) Title Phone: 1-800-701-0710 (TTY: 711) Medicaid Website: https://www.nianc.gov/mhds/participants/pages/hipp.htm Phone: 1-803-601-610 (CHIP Premium Assistance Phone: 609-631-2392 (CHIP Penemium Assistance Phone: 609-631-2392 (CHIP Penemium Assistance Phone: official Phys. ThirdPartyLiabi@dhbs.nh.gov CHIP Phone: 1-800-701-0710 (TTY: 711) CH | | |
| Hawki Phone: 1-800-257-8563 HIPP Website: Health Insurance Premium Payment (HIPP) Health & Human Services (lowa gov) HIPP Phone: 1-888-346-9562 KANSAS - Medicaid LOUISIANA - Medicaid Website: https://www.kancare.ks.gov/ Phone: 1-800-792-4884 HIPP Phone: 1-800-967-4660 HIPP Phone: 1-800-967-4660 Website: https://www.mymaine.com/entorion.gov/benefits/s/?language=en_US Website: https://www.mymaine.com/entorion.gov/benefits/s/?language=en_US Website: https://www.mans.gov/masshealth/pa Phone: 1-800-442-6003 TTY: Maine relay 711 Email: masspremassistance@accenture.com TTY: Maine relay 711 Email: masspremassistance@accenture.com Website: https://www.maine.gov/dhs/ofi/applications-forms Phone: 1-800-657-3672 MINNESOTA - Medicaid Website: https://www.das.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005 NEBRASKA - Medicaid Website: https://www.dhs.nh.gov/programs-services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhhs.nh.gov CHIP Penoir: 1-800-701-0710 (TTY: 711) HIP Phone: 1-800-701-0710 (TTY: 711) Hipp://www.nipi.gov/manshealthcare-programs-services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Medicaid Website: http://www.nipi.gov/manshealthcare-programs-services/medicaid/health-insurance-premium-program Phone: 1-800-501-0710 (TTY: 711) Hipp://www.nipi.gov/manshealthcare-programs-services/medicaid/health-insurance-premium-program Hipp://www.nipi.gov/manshealthcare-programs-services/medicaid/health-insurance-premium-program Hipp://www.nipi.gov/manshealthcare-programs-services/medicaid/health-insurance-premium-program Hipp://www.nipi.gov/manshealthcare-programs-services/medicaid/health-insurance-premium-program Hipp://www.nipi.gov/manshealthcare-programs-services/medicaid/health-insurance-premium-program Hipp://www.nipi.gov/manshealthcare-programs-services/medicaid/health-insurance-premium-program Hipp | | |
| Health & Human Services (iowa.gov) HIPP Phone: 1-888-346-9562 KANSAS — Medicaid Website: https://www.kaneare.ks.gov/ Phone: 1-800-792-4884 Website: www.medicaid.la.gov or www.ldh.la.gov/lahipp Phone: 1-880-967-4660 1-885-618-2607 (Medicaid hotline) or HIPP Phone: 1-800-967-4660 HES5-618-2607 (Medicaid hotline) or HIPP Phone: 1-800-967-4660 HES5-618-2607 (Medicaid hotline) or HES5-618-2607 (Medicaid and CHIP MASSACHUSETTS — Medicaid and CHIP Website: https://www.mass.gov/masshealth/pa Phone: 1-800-862-4840 TTY: 711 Email: masspremassistance@accenture.com TTY: Maine relay 711 THIP MINNESOTA — Medicaid Website: https://www.maine.gov/dhis/ofi/applications-forms Phone: 1-800-977-6740 TTY: Maine relay 711 MISSOURI — Medicaid Website: https://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 1-800-657-3672 Website: http://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 1-800-657-3672 Website: http://www.ACCESSNebraska.ne.gov http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP Phone: 1-800-694-3084 Website: http://www.ACCESSNebraska.ne.gov http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP Phone: 1-800-694-3084 Website: http://www.ACCESSNebraska.ne.gov http://www.dhhs.nh.gov/programs-services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Medicaid Website: http://www.state.nj.us/humanservices/ dmahs/elients/medicaid/ HIP Phone: 1-800-366-1561 CHIP Premium Assistance Phone: 609-631-2392 CHIP Website: http://www.nifamilycare.org/index.html CHIP Phone: 1-800-701-0710 (TTY: 711) | | |
| HIPP Phone: 1-888-346-9562 KANSAS — Medicaid Website: https://www.kancare.ks.gov/ Phone: 1-800-972-4884 HIPP Phone: 1-800-972-4884 Burnel HIPP Phone: 1-800-967-4660 MAINE — Medicaid Massachuse TTS — Medicaid and CHIP Maine relay 711 Private Health Insurance Premium Webpage: https://www.maine.gov/dhhs/ofi/applications-forms Phone: 1-800-976-6740 TTY: Maine relay 711 MINNESOTA — Medicaid Website: https://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 1-800-657-3672 MONTANA — Medicaid Website: https://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 1-800-694-3084 Email: HHSHIPPProgram@mt.gov NEW HAMPSHIRE — Medicaid Website: https://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 1-805-632-7633 Lincoln: 402-473-7000 Omaha: 402-595-1178 Medicaid Website: https://www.dihs.nh.gov/programs-services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhhs.nh.gov CHIP Phone: 1-800-310-10710 (TTY: 711) | HIPP Website: <u>Health Insurance Premium Payment (HIPP)</u> | Kentucky Medicaid Website: https://chfs.ky.gov/agencies/dms |
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| Website: https://www.kancare.ks.gov/ Phone: 1-800-992-4884 HIPP Phone: 1-800-967-4660 MAINE — Medicaid Enrollment Website: https://www.mymaineconnection.gov/benefits/s/?language=en US Phone: 1-800-442-6003 TTY: Maine relay 711 Private Health Insurance Premium Webpage: https://www.maine.gov/dhs/ofi/applications-forms Phone: 1-800-977-6740 TTY: Maine relay 711 MINNESOTA — Medicaid Website: https://www.maine.gov/dhs/ofi/applications-forms Phone: 1-800-657-3672 MONTANA — Medicaid Website: https://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005 MONTANA — Medicaid Website: https://www.dcCessNebraska.ne.gov Phone: 1-800-694-3084 Email: HHSHIPPProgram@mt.gov NEW HAMPSHIRE — Medicaid Website: https://www.dcCessNebraska.ne.gov Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhhs.nh.gov CHIP Premium Assistance Phone: 609-631-2392 CHIP Website: http://www.ngiamilycare.org/index.html CHIP Phone: 1-800-701-0710 (TTY: 711) | | T OTTO TO THE TOTAL THE TOTAL TO THE TOTAL TOTAL TO THE T |
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| HIPP Phone: 1-800-967-4660 MAINE – Medicaid Enrollment Website: https://www.mymaineconnection.gov/benefits/s/?language=en_US Phone: 1-800-442-6003 TTY: Maine relay 711 Private Health Insurance Premium Webpage: https://www.maine.gov/dhhs/ofi/applications-forms Phone: 1-800-977-6740 TTY: Maine relay 711 MINNESOTA – Medicaid Website: https://www.maine.gov/dhhs/ofi/applications-forms Phone: 1-800-657-3672 MONTANA – Medicaid Website: http://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005 MONTANA – Medicaid Website: http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP Phone: 1-800-694-3084 Email: HHSHIPPProgram@mt.gov NEW HAMPSHIRE – Medicaid Website: https://www.dhhs.nh.gov/programs-services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhhs.nh.gov 1-855-618-5488 (LaHIPP) MASSACHUSETTS – Medicaid and CHIP Website: https://www.mass.gov/masshealth/pa Phone: 1-800-862-4840 TTY: 711 Email: masspremassistance@accenture.com MISSOURI – Medicaid Website: http://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005 NEBRASKA – Medicaid Website: http://www.ACCESSNebraska.ne.gov Phone: 1-855-632-7633 Lincoln: 402-473-7000 Omaha: 402-595-1178 NEW JERSEY – Medicaid and CHIP Medicaid Website: http://www.state.nj.us/humanservices/ dmahs/clients/medicaid/ Phone: 1-800-356-1561 CHIP Premium Assistance Phone: 609-631-2392 CHIP Website: http://www.njfamilycare.org/index.html CHIP Phone: 1-800-701-0710 (TTY: 711) | | |
| ### MAINE – Medicaid Enrollment Website: https://www.mymaineconnection.gov/benefits/s/?language=en LUS Phone: 1-800-442-6003 TTY: Maine relay 711 Private Health Insurance Premium Webpage: https://www.maine.gov/dhis/foi/applications-forms Phone: 1-800-977-6740 TTY: Maine relay 711 ### MINNESOTA – Medicaid Website: https://mn.gov/dhs/health-care-coverage/ Phone: 1-800-657-3672 ### MONTANA – Medicaid Website: http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP Phone: 1-800-694-3084 Email: HHSHIPPProgram@mt.gov ### MASSACHUSETTS – Medicaid and CHIP Website: https://www.mass.gov/masshealth/pa Phone: 630-4840 ### MISSOURI – Medicaid Website: http://www.dss.mo.gov/mhd/participants/pages/hipp.htm Phone: 573-751-2005 ### MONTANA – Medicaid Website: http://www.ACCESSNebraska.ne.gov Phone: 1-855-632-7633 Lincoln: 402-473-7000 Omaha: 402-595-1178 ### NEW HAMPSHIRE – Medicaid Website: https://www.dhhs.nh.gov/programs- services/medicaid/health-insurance-premium-program Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhhs.nh.gov #### MASSACHUSETTS – Medicaid and CHIP ### Website: https://www.mass.gov/masshealth/pa Phone: 1-800-701-0710 (TTY: 711) | | ` / |
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| Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: DHHS.ThirdPartyLiabi@dhhs.nh.gov CHIP Premium Assistance Phone: 609-631-2392 CHIP Website: http://www.njfamilycare.org/index.html CHIP Phone: 1-800-701-0710 (TTY: 711) | | |
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| Email: <u>DHHS.ThirdPartyLiabi@dhhs.nh.gov</u> CHIP Website: <u>http://www.njfamilycare.org/index.html</u> CHIP Phone: 1-800-701-0710 (TTY: 711) | <u> </u> | |
| CHIP Phone: 1-800-701-0710 (TTY: 711) | | |
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| NEW TORK - Medicald NEVADA - Medicald | NEW YORK – Medicaid | NEVADA – Medicaid |
| Website: https://www.health.ny.gov/health_care/medicaid/ Medicaid Website: http://dhcfp.nv.gov | | |
| Phone: 1-800-541-2831 Medicaid Phone: 1-800-992-0900 | | |
| | | |
| NORTH CAROLINA – Medicaid NORTH DAKOTA – Medicaid | NORTH CAROLINA – Medicaid | NORTH DAKOTA – Medicaid |
| Website: https://medicaid.ncdhhs.gov/ Website: https://www.hhs.nd.gov/healthcare | | |
| Phone: 919-855-4100 Phone: 1-844-854-4825 | Phone: 919-855-4100 | Phone: 1-844-854-4825 |
| OKLAHOMA – Medicaid and CHIP OREGON – Medicaid | OKLAHOMA – Medicaid and CHIP | OREGON – Medicaid |
| Website: http://www.insureoklahoma.org Website: http://healthcare.oregon.gov/Pages/index.aspx | | Website: http://healthcare.oregon.gov/Pages/index.aspx |
| Phone: 1-888-365-3742 Phone: 1-800-699-9075 | | |

| PENNSYLVANIA – Medicaid and CHIP | UTAH – Medicaid and CHIP |
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| Website: https://www.pa.gov/en/services/dhs/apply-for- | Utah's Premium Partnership for Health Insurance (UPP) |
| medicaid-health-insurance-premium-payment-program- | Website: https://medicaid.utah.gov/upp/ |
| hipp.html | Email: upp@utah.gov |
| Phone: 1-800-692-7462 | Phone: 1-888-222-2542 |
| CHIP Website: Children's Health Insurance Program (CHIP) | Adult Expansion Website: |
| (pa.gov) | https://medicaid.utah.gov/expansion/ |
| CHIP Phone: 1-800-986-KIDS (5437) | Utah Medicaid Buyout Program Website: |
| | https://medicaid.utah.gov/buyout-program/ |
| | CHIP Website: https://chip.utah.gov/ |
| SOUTH CAROLINA – Medicaid | SOUTH DAKOTA - Medicaid |
| Website: https://www.scdhhs.gov | Website: http://dss.sd.gov |
| Phone: 1-888-549-0820 | Phone: 1-888-828-0059 |
| TEXAS – Medicaid | RHODE ISLAND – Medicaid and CHIP |
| Website: Health Insurance Premium Payment (HIPP) | Website: http://www.eohhs.ri.gov/ |
| Program Texas Health and Human Services | Phone: 1-855-697-4347, or |
| Phone: 1-800-440-0493 | 401-462-0311 (Direct RIte Share Line) |
| | |
| VERMONT– Medicaid | VIRGINIA – Medicaid and CHIP |
| VERMONT – Medicaid Website: Health Insurance Premium Payment (HIPP) Program | |
| | VIRGINIA – Medicaid and CHIP Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select |
| Website: Health Insurance Premium Payment (HIPP) Program | Website: https://coverva.dmas.virginia.gov/learn/premium- |
| Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access | Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs |
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| Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access Phone: 1-800-250-8427 | Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs Medicaid/CHIP Phone: 1-800-432-5924 WEST VIRGINIA – Medicaid and CHIP |
| Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access Phone: 1-800-250-8427 WYOMING – Medicaid | Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs Medicaid/CHIP Phone: 1-800-432-5924 |
| Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access Phone: 1-800-250-8427 WYOMING – Medicaid Website: | Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs Medicaid/CHIP Phone: 1-800-432-5924 WEST VIRGINIA – Medicaid and CHIP Website: https://dhhr.wv.gov/bms/ |
| Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access Phone: 1-800-250-8427 WYOMING - Medicaid Website: https://health.wyo.gov/healthcarefin/medicaid/programs-and- | Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select |
| Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access Phone: 1-800-250-8427 WYOMING – Medicaid Website: https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/ | Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs Medicaid/CHIP Phone: 1-800-432-5924 WEST VIRGINIA — Medicaid and CHIP Website: https://dhhr.wv.gov/bms/http://mywvhipp.com/ Medicaid Phone: 304-558-1700 |
| Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access Phone: 1-800-250-8427 WYOMING - Medicaid Website: https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/ Phone: 1-800-251-1269 | Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs Medicaid/CHIP Phone: 1-800-432-5924 WEST VIRGINIA – Medicaid and CHIP Website: https://dhhr.wv.gov/bms/http://mywvhipp.com/ Medicaid Phone: 304-558-1700 CHIP Toll-free phone: 1-855-MyWVHIPP (1-855-699-8447) |
| Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access Phone: 1-800-250-8427 WYOMING - Medicaid Website: https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/ Phone: 1-800-251-1269 WISCONSIN - Medicaid and CHIP Website: | Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select |
| Website: Health Insurance Premium Payment (HIPP) Program Department of Vermont Health Access Phone: 1-800-250-8427 WYOMING - Medicaid Website: https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/ Phone: 1-800-251-1269 WISCONSIN - Medicaid and CHIP | Website: https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select |

To see if any other states have added a premium assistance program since July 31, 2025, or for more information on special enrollment rights, contact either:

U.S. Department of Labor Employee Benefits Security Administration www.dol.gov/agencies/ebsa 1-866-444-EBSA (3272) U.S. Department of Health and Human Services Centers for Medicare & Medicaid Services www.cms.hhs.gov 1-877-267-2323, Menu Option 4, Ext. 61565

Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995 (Pub. L. 104-13) (PRA), no persons are required to respond to a collection of information unless such collection displays a valid Office of Management and Budget (OMB) control number. The Department notes that a Federal agency cannot conduct or sponsor a collection of information unless it is approved by OMB under the PRA, and displays a currently valid OMB control number, and the public is not required to respond to a collection of information unless it displays a currently valid OMB control number. See 44 U.S.C. 3507. Also, notwithstanding any other provisions of law, no person shall be subject to penalty for failing to comply with a collection of information if the collection of information does not display a currently valid OMB control number. See 44 U.S.C. 3512.The public reporting burden for this collection of information is estimated to average approximately seven minutes per respondent. Interested parties are encouraged to send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employee Benefits Security Administration, Office of Policy and Research, Attention: PRA Clearance Officer, 200 Constitution Avenue, N.W., Room N-5718, Washington, DC 20210 or email ebsa.opr@dol.gov and reference the OMB Control Number 1210-0137.

OMB Control Number 1210-0137 (expires 1/31/2026)

Important Notice from
Schuster Co.
About Your Prescription Drug Coverage and Medicare
Traditional and HDHP -- Creditable Coverage
For Coverage Effective 1/1/2026

Please read this notice carefully and keep it where you can find it. This notice has information about your current prescription drug coverage with Schuster Co. and about your options under Medicare's prescription drug coverage. This information can help you decide whether or not you want to join a Medicare drug plan. If you are considering joining, you should compare your current coverage, including which drugs are covered at what cost, with the coverage and costs of the plans offering Medicare prescription drug coverage in your area. Information about where you can get help to make decisions about your prescription drug coverage is at the end of this notice.

There are two important things you need to know about your current coverage and Medicare's prescription drug coverage:

- Medicare prescription drug coverage became available in 2006 to everyone with Medicare. You can
 get this coverage if you join a Medicare Prescription Drug Plan or join a Medicare Advantage Plan
 (like an HMO or PPO) that offers prescription drug coverage. All Medicare drug plans provide at
 least a standard level of coverage set by Medicare. Some plans may also offer more coverage for a
 higher monthly premium.
- HealthPartners, your group health carrier, has determined that the prescription drug coverage
 offered by the Schuster Co. Plan is, on average for all plan participants, expected to pay out as
 much as standard Medicare prescription drug coverage pays and is therefore considered
 CREDITABLE COVERAGE. Because your existing coverage is Creditable Coverage, you can keep
 this coverage and not pay a higher premium (a penalty) if you later decide to join a Medicare drug
 plan.

When Can You Join A Medicare Drug Plan?

You can join a Medicare drug plan when you first become eligible for Medicare and each year from October 15th through December 7th.

However, if you lose your current creditable prescription drug coverage, through no fault of your own, you will also be eligible for a two (2) month Special Enrollment Period (SEP) to join a Medicare drug plan.

What Happens To Your Current Coverage If You Decide to Join A Medicare Drug Plan? If you decide to join a Medicare drug plan, your current Schuster Co. coverage will not be affected.

You can keep this coverage if you elect Part D and this plan will coordinate with Part D coverage.

If you do decide to join a Medicare drug plan and drop your current Schuster Co. coverage, be aware that you and your dependents will be able to get this coverage back annually as of January 1 of each year during our Annual Open Enrollment Period. You have the option to change between the two plans (Traditional and HDHP) each year during our Annual Open Enrollment Period.

When Will You Pay A Higher Premium (Penalty) To Join A Medicare Drug Plan?

You should also know that if you drop or lose your current coverage with Schuster Co. and don't join a Medicare drug plan within 63 continuous days after your current coverage ends, you may pay a higher premium (a penalty) to join a Medicare drug plan later.

If you go 63 continuous days or longer without creditable prescription drug coverage, your monthly premium may go up by at least 1% of the Medicare base beneficiary premium per month for every month that you did not have that coverage. For example, if you go nineteen months without creditable coverage, your premium may consistently be at least 19% higher than the Medicare base beneficiary premium.

You may have to pay this higher premium (a penalty) as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the following October to join.

For More Information About This Notice Or Your Current Prescription Drug Coverage...

Refer to the contact information at the end of this notice. You will get this notice each year, and you will also get it if this coverage through Schuster Co. changes. You also may request a copy of this notice at any time.

For More Information About Your Options Under Medicare Prescription Drug Coverage...

More detailed information about Medicare plans that offer prescription drug coverage is in the "Medicare & You" handbook. You'll get a copy of the handbook in the mail every year from Medicare. You may also be contacted directly by Medicare drug plans.

For more information about Medicare prescription drug coverage:

- Visit www.medicare.gov
- Call your State Health Insurance Assistance Program (see the inside back cover of your copy of the "Medicare & You" handbook for their telephone number) for personalized help
- Call 1-800-MEDICARE (1-800-633-4227). TTY users should call 1-877-486-2048.

If you have limited income and resources, extra help paying for Medicare prescription drug coverage is available. For information about this extra help, visit Social Security on the web at www.socialsecurity.gov, or call them at 1-800-772-1213 (TTY 1-800-325-0778).

Remember: Keep this Creditable Coverage notice. If you decide to join one of the Medicare drug plans, you may be required to provide a copy of this notice when you join to show whether or not you have maintained creditable coverage and, therefore, whether or not you are required to pay a higher premium (a penalty).

Date: 10/13/2025

Name of Entity/Sender: Schuster Co. Contact--Position/Office: Tasha Vore

Address: 2605 Lincoln Avenue SW, Le Mars, Iowa 51031

Phone Number: (712) 546-5124

Schuster Co. Group Health Plan NOTICE OF PRIVACY PRACTICES

Your Information. Your Rights. Our Responsibilities.

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. **Please review it carefully.**

Your Rights

You have the right to:

- Get a copy of your health and claims records
- Correct your health and claims records
- Request confidential communication
- · Ask us to limit the information we share
- Get a list of those with whom we've shared your information
- · Get a copy of this privacy notice
- Choose someone to act for you
- File a complaint if you believe your privacy rights have been violated

Your Choices

You have some choices in the way that we use and share information as we:

- · Answer coverage questions from your family and friends
- Provide disaster relief
- · Market our services and sell your information

Our Uses and Disclosures

We may use and share your information as we:

- Help manage the health care treatment you receive
- Run our organization
- Pay for your health services
- Administer your health plan
- Help with public health and safety issues
- Do research
- Comply with the law
- · Respond to organ and tissue donation requests and work with a medical examiner or funeral director
- Address workers' compensation, law enforcement, and other government requests
- Respond to lawsuits and legal actions

Your Rights

When it comes to your health information, you have certain rights. This section explains your rights and some of our responsibilities to help you.

Get a copy of health and claims records

- You can ask to see or get a copy of your health and claims records and other health information we have about you. Ask us how to do this.
- We will provide a copy or a summary of your health and claims records, usually within 30 days of your request. We may charge a reasonable, cost-based fee.

Ask us to correct health and claims records

- You can ask us to correct your health and claims records if you think they are incorrect or incomplete. Ask us how to do this.
- We may say "no" to your request, but we'll tell you why in writing within 60 days.

Request confidential communications

- You can ask us to contact you in a specific way (for example, home or office phone) or to send mail
 to a different address.
- We will consider all reasonable requests, and must say "yes" if you tell us you would be in danger if we do not.

Ask us to limit what we use or share

- You can ask us not to use or share certain health information for treatment, payment, or our operations.
- We are not required to agree to your request, and we may say "no" if it would affect your care.

Get a list of those with whom we've shared information

- You can ask for a list (accounting) of the times we've shared your health information for six years prior to the date you ask, who we shared it with, and why.
- We will include all the disclosures except for those about treatment, payment, and health care
 operations, and certain other disclosures (such as any you asked us to make). We'll provide one
 accounting a year for free but will charge a reasonable, cost-based fee if you ask for another one
 within 12 months.

Get a copy of this privacy notice

You can ask for a paper copy of this notice at any time, even if you have agreed to receive the notice electronically. We will provide you with a paper copy promptly.

Choose someone to act for you

- If you have given someone medical power of attorney or if someone is your legal guardian, that person can exercise your rights and make choices about your health information.
- We will make sure the person has this authority and can act for you before we take any action.

File a complaint if you feel your rights are violated

- You can complain if you feel we have violated your rights by contacting us using the information on page 1.
- You can file a complaint with the U.S. Department of Health and Human Services Office for Civil Rights by sending a letter to 200 Independence Avenue, S.W., Washington, D.C. 20201, calling 1-877-696-6775, or visiting www.hhs.gov/ocr/privacy/hipaa/complaints/.
- We will not retaliate against you for filing a complaint.

Your Choices

For certain health information, you can tell us your choices about what we share. If you have a clear preference for how we share your information in the situations described below, talk to us. Tell us what you want us to do, and we will follow your instructions.

In these cases, you have both the right and choice to tell us to:

- Share information with your family, close friends, or others involved in payment for your care
- Share information in a disaster relief situation

If you are not able to tell us your preference, for example if you are unconscious, we may go ahead and share your information if we believe it is in your best interest. We may also share your information when needed to lessen a serious and imminent threat to health or safety.

In these cases we *never* share your information unless you give us written permission:

- Marketing purposes
- Sale of your information

Our Uses and Disclosures

How do we typically use or share your health information?

We typically use or share your health information in the following ways.

Help manage the health care treatment you receive

We can use your health information and share it with professionals who are treating you.

Example: A doctor sends us information about your diagnosis and treatment plan so we can arrange additional services.

Run our organization

- We can use and disclose your information to run our organization and contact you when necessary.
- We are not allowed to use genetic information to decide whether we will give you coverage and the price of that coverage. This does not apply to long term care plans.

Example: We use health information about you to develop better services for you.

Pay for your health services

We can use and disclose your health information as we pay for your health services.

Example: We share information about you with your dental plan to coordinate payment for your dental work.

Administer your plan

We may disclose your health information to your health plan sponsor for plan administration.

Example: Your company contracts with us to provide a health plan, and we provide your company with certain statistics to explain the premiums we charge.

How else can we use or share your health information?

We are allowed or required to share your information in other ways – usually in ways that contribute to the public good, such as public health and research. We have to meet many conditions in the law before we can share your information for these purposes. For more information see:

www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/index.html.

Help with public health and safety issues

We can share health information about you for certain situations such as:

- · Preventing disease
- Helping with product recalls
- Reporting adverse reactions to medications
- Reporting suspected abuse, neglect, or domestic violence
- Preventing or reducing a serious threat to anyone's health or safety

Do research

We can use or share your information for health research.

Comply with the law

We will share information about you if state or federal laws require it, including with the Department of Health and Human Services if it wants to see that we're complying with federal privacy law.

Respond to organ and tissue donation requests and work with a medical examiner or funeral director

- We can share health information about you with organ procurement organizations.
- We can share health information with a coroner, medical examiner, or funeral director when an individual dies.

Address workers' compensation, law enforcement, and other government requests

We can use or share health information about you:

- · For workers' compensation claims
- For law enforcement purposes or with a law enforcement official
- · With health oversight agencies for activities authorized by law
- For special government functions such as military, national security, and presidential protective services

Respond to lawsuits and legal actions

We can share health information about you in response to a court or administrative order, or in response to a subpoena.

Our Responsibilities

- We are required by law to maintain the privacy and security of your protected health information.
- We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information.
- We must follow the duties and privacy practices described in this notice and give you a copy of it.
- We will not use or share your information other than as described here unless you tell us we can in writing. If you tell us we can, you may change your mind at any time. Let us know in writing if you change your mind.

For more information see: www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html.

Changes to the Terms of this Notice

We can change the terms of this notice, and the changes will apply to all information we have about you. The new notice will be available upon request, on our web site, and we will mail a copy to you.

Contact Information

If you have any questions regarding this Notice or would like more information on how to exercise your rights, please contact our privacy official.

Privacy Official and Plan Administrator

Mark McCarty 2605 Lincoln Avenue SW, Le Mars, Iowa 51031 (712) 546-5124